

NEPALESE JOURNAL OF OPHTHALMOLOGY

(A bi-annual peer-reviewed academic journal of the Nepal Ophthalmic Society)

Guidelines to authors

The Nepalese Journal of Ophthalmology (Nepal J Ophthalmol) is a bi-annual peer-reviewed academic journal of the Nepal Ophthalmic Society (NOS).

This journal aims to provide opportunity of sharing knowledge and experience amongst the ophthalmic professionals as well as help disseminate findings of research/achievements in ophthalmic field at home and abroad.

Original articles, short communications, case reports and review articles on electronic submission are welcome from the academia.

Research works involving human subjects and animals should meet international norms and the terms of Declaration of Helsinki of the World Medical Association. Approval from the institutional/ethical review board and informed consent from the subject of study must have been obtained for all experimental studies and articles based on these studies. The Nep J Oph Editorial Board may request the principal author/corresponding author for providing such documents during the process of publication of the manuscript under certain circumstances. We will provide you proof pages before they are published requesting you to check the contents and the style and return back to the editorial office.

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The acceptance for publication of the submitted manuscript is judged by the editorial board through anonymous peer review. The peer reviewers are acknowledged in the subsequent issues of the journal.

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It is mandatory that a copyright transfer agreement form signed by the principal author and all the co-authors confirming the consensus of all the authors be submitted to the editorial office by fax (00977-25-520251 or 530119) or a scanned copy of the original agreement form by e-mail to editor@nepjoph. org.np and nepjoph@bpkihsacademics.edu.np at the time of manuscript submission or before publication of the accepted manuscript. Under certain circumstances the Editorial Board may ask for confirming signatures of the other authors as well. The agreement form can be downloaded from the journal's website: www. nepjoph.org.np and uploaded at the time of paper submission.

Instructions

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Only those manuscripts written in scientifically correct English are eligible for review process. The Editorial Board may help with some grammatical corrections. However, the authors requiring substantial help are encouraged to get the required assistance by the linguistic experts before submission of the manuscript.

Commercial or proprietary interest to products or companies mentioned in or related to the subject matter of the article being submitted must be disclosed in the covering letter, which may be published at the discretion of the Editorin Chief.

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The title page should contain the following information: title of the manuscript,



manuscript category (original article, brief communication, case report or review article), full name(s) of author(s), with their affiliated institution(s) and their full address(es), word count of abstract, word count of text, number of references, number of illustrations and/or figures, number of tables, number of pages, commercial interest, a running title with not more than 50 characters, name and address of the corresponding author including fax number, e-mail address and telephone number.

In case of multiple authors please see whether the person(s) who get(s) the authorship has/have contributed significantly in designing the study, analyzing data, manuscript writing and was/were involved in treatment of study subjects. Financial contributors and simple advisors can be acknowledged in the last paragraph of the manuscript after conclusion. The number of authors should not generally exceed six. Only one person can be the first author.

Abstract

The abstract must be structured incorporating the following headings in not more than 250 words: Introduction, Objectives, Materials and methods or Subjects and methods and Conclusion for original articles, whereas the abstracts for case reports are described in terms of background, case(s), observations and conclusions.

Immediately after the abstract, key-words up to 5 in number are required for indexing and abstracting purposes.

Text

The text section of original articles must contain an Introduction, Materials and methods (or Subjects and methods), Results, Discussion and Conclusion. Generally, the word count should not exceed 6000 for review articles and 2500 for original ones. Brief communications and letters to editor usually should not exceed 1000 words, 10 citations and one table or two pictures. Review articles and guest

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The Nep J Oph expects authors to use the alphabetical or name-date method known as the Harvard system. In this system, the author's surname and year of publication are cited in the text, e.g. Albanese et al (2003), and a reference list (of these citations) is included at the end of the assignment, in alphabetical order by author. The reference list also includes additional details such as the title and publisher.

Example of listing Harvard referencing system Albanese MA, Snow MH, Skochelak SE, Huggett KN, Ferrell PM (2003). Assessing personal qualities in medical school admissions. Academic Medicine; 78 (4): 313-321.

References to sources may be cited in the text in different ways depending on the nature of the sentence/paragraph that is being written. Various examples are given below.

Author's name cited in the text

Dewey (1991) believed the process of behavior changes was critical to reflective learning.

Author's name not cited directly in the text

As humans we all try to make sense of the world in any way we can, gathering information of varying accuracies, constantly developing intuitive theories, and interpreting situations



in a manner that fits the theories we have previously developed (Gilovich, 1993).

More than one author cited in the text

Bransford et al (1999) outlined the important characteristics of expertise.

More than one author not cited directly in the text

In a recent review that was published in the Lancet the authors identified major impediments to improving mental health services in countries such as(Saraceno et al, 2007).

Or

Our conceptual framework for understanding education in the teaching clinics is to adopt an experiential learning model (Kolb, 1984; Jarvis, 1995; Smith & Irby, 1997).

Two authors for the same work

Reliability coefficients in many OSCEs show considerable variation and unevenness in magnitude (Pedhazur & Schmelkin, 1991).

More than two authors for a work

Ginsburg et al (2004) have recently examined differences between the formal admissions policy implemented for residency selections and the informal understanding.....

Several works by one author in different vears

(Upadhyay 1993, 1997)......

Several works by one author in the same vear

Earlier research by Badhu (1997a) found that.....but later research suggested again by Badhu (1997b) that......

Corporate authors

B P Koirala Institute of Health Sciences (BPKIHS), 1996

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For chapters of edited books the required elements for a reference are:

Chapter author(s) surname(s) and initials. Year. Title of chapter followed by 'In'

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Smith J. (1975). A source of information. In W. Jones, ed. One hundred and one ways to find information about health. Oxford: Oxford University Press. Ch. 2.

Samson C. (1970). Problems of information studies in history. In S. Stone, ed. Humanities information research. Sheffield: CRUS, 1980, p. 44-68.

(Note: for more details of the Harvard Referencing system please refer to http://libweb.anglia.ac.uk/referencing/harvard.htm)

The Editorial Board would also like to thank you for sharing your time with us. We expect your continued support in this academic endeavour. And we feel privileged to have the opportunity of presenting the Nepal J Ophthalmol to the ophthalmic academia.

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